

ARTICULATION AGREEMENT

Harford Community College
Associate of Science Degree in Business Administration

and

University of Baltimore
Bachelor of Science in Real Estate and Economic Development

Entered into this _____ day of _____, 2007.
(date) (month)

Robert Bogomolny, President
University of Baltimore

James LaCalle, President
Harford Community College

Wim Wiewel, Provost and Senior
Vice President for Academic Affairs
University of Baltimore

Luba Chliwniak
Vice President for Instruction
Harford Community College

Susan Zacur, Dean
University of Baltimore

John Mayhorn, BCT Dean
Harford Community College

This agreement is effective with new *UB* admits beginning in Spring, 2007.

This agreement will be reviewed *biennially*

ARTICULATION AGREEMENT

Harford Community College (hereafter referred to as HCC), a community college in Harford County, Maryland, and the University of Baltimore (hereafter referred to as UB), a public state university in Baltimore, Maryland and a member of the University System of Maryland, agree to offer an articulated program leading to the award of a Bachelor of Science in Real Estate and Economic Development (B.S.).

PURPOSE OF AGREEMENT

This agreement is entered into in the interests of our students. The general purpose of this agreement is to make clear the terms of this articulation agreement. This agreement will allow for the efficient transfer of students between campuses, including transfer credit, admissions and financial aid/scholarship. It will provide opportunities for students beyond the classroom, serving as a basis for student involvement and faculty interaction. It will set expectations for administrators, faculty and staff at both institutions, and foster a working relationship between the parties. Finally, it will encourage students to continue their education for their own personal and professional development.

ADMINISTRATIVE PRINCIPLES

The following general principles guide the operation of this Agreement:

1. The program is designed for graduates of the Associate of Sciences degree in Business Administration at HCC. A maximum of 63 credit hours from HCC will be allowed towards fulfillment of the one hundred twenty (120) credit hours required for baccalaureate completion.
2. In accordance with Code of Maryland Regulation, all courses meeting general education requirements at HCC will transfer to UB as general education. Other general education requirements will be met by using required or elective courses at UB as noted in this agreement.
3. The maximum number of credits that will be accepted by UB toward degree requirements from non-direct classroom instruction (including CLEP, AP, other nationally recognized standardized examination scores and other four-year institutions) is 30 credits. If the course is evaluated by HCC and applied to the Business Administration degree, UB will accept the course automatically as a transfer course. If the credit is not on the HCC transcript, the student may submit the score report to be evaluated by UB and credit will be applied as determined by UB's evaluation. Credit awarded for experiential learning ("life experience") if awarded by HCC is recognized by, and is transferable to, UB. It is possible that not all transferable credit accepted by UB will be applicable to the degree.
4. Credit hours completed at any Maryland state public 2 or 4-year institution, and accepted as transfer credit by Harford, will count toward the total credits transferred into UB. Official transcripts from all previously attended institutions will be required.

5. Once the associate's degree is completed and the student has been admitted to UB, the student will be instructed to contact the appointed academic advisor and register for classes.
6. While HCC and UB do not presently have a dual admissions program, should one be agreed to, this agreement will not preclude students from participation and students may apply for and receive the benefits of dual-admission.
7. Students may complete the UB curriculum part-time or full-time, online or face-to-face, or in any combination thereof.
8. This articulation agreement becomes effective on the date set forth on the first page of this document. This agreement will be reviewed biennially, and appropriately marked as such.
9. HCC will provide potential student directory information, as defined in FERPA, to UB for matters of recruitment, marketing and data management. UB does not include address, phone or e-mail as directory information. Educational records maintained by each institution are subject to the Family Education Rights and Privacy Act (FERPA), and the regulations promulgated under it.
10. HCC and UB agree to monitor the performance of this agreement and to revise it as necessary.
11. The agreement may be terminated by either party after adequate notice, defined as one semester or 6 months, at which time appropriate measures will be put into place regarding the continued transfer of students.
12. The office of record for program articulation agreements at HCC is the Office of the Vice President for Instruction. At the University of Baltimore, it is the Office of Community College Relations.

For admission to UB, the following apply:

1. Students must maintain a 2.0 cumulative grade point average in order to transfer at the 56-credit level or higher. Should students choose to transfer prior to completion of their associate's degree, they will be responsible for meeting eligibility requirements.
2. In order to be eligible for admission, students must comply with all UB admissions requirements, including posted deadlines and appropriate documentation.
3. Should this articulation agreement concern a program with additional admissions requirements or prerequisite coursework, students must have met all standards prior to enrollment at UB.
4. Students who have satisfied the requirements of the articulation agreement will be given every consideration for financial assistance and will be eligible to compete for academic scholarships at UB.

APPENDICIES

As part of this agreement, the following have been included.

1. Course-by-course articulations, including satisfaction of general education requirements at both HCC and the University of Baltimore.
2. Upper division requirements, to be completed at the University of Baltimore.

These appendices can be changed on a routine basis, by mutual agreement, without the procedural process review or revision of the entire articulation agreement.

APPENDIX I: BUSINESS ADMINISTRATION COURSE ARTICULATIONS

The following pages indicate the course-to-course equivalency, as agreed upon within the articulation agreements.

Course-to-course articulation (including General Education)

HCC Course	Credits	UB Equivalent	Harford Requirements	UB Requirements
ECON101	3	ECON300	Satisfies Behavioral/Social Science General Education	
ECON102	3	Lower Level Elective		
CMST101 or CMST 106	3	CMST300		
BA101	3	Lower Level Elective		
BA212	1	Lower Level Elective		
BA205 or BA246	3	BULA151		
ACCT101	3	ACCT101		
ACCT102	3	ACCT102		
MATH101 or Math111 or Math 109	3-4	MATH107	Satisfies Math General Education	
MATH216	4	APST287		
PSY101	3	Lower Level Elective	Satisfies Behavioral/Social Science General Education	
CIS102 or BA210	3	Lower Level Elective		
ENG101	3	Lower Level Elective	Satisfies English Composition General Education	
ENG109 or Eng 102 or Eng 216	3	Lower Level Elective		
Bio/Phys Elective	7-8	Lower Level Elective	Satisfies Biological/Physical Science General Education	
Arts/Humanities** Elective	3	Lower Level Elective	Satisfies the Arts and Humanities General Education	A PHL course satisfies the UB Graduation Requirement
Arts/Humanities** Elective	3	Lower Level Elective	Satisfies the Arts and Humanities General Education	A Literature course satisfies the UB Graduation Requirement
General Electives	9	MGMT300	Suggested: BA108; BA 109; one 3-credit Diversity course	Students who complete BA108 and BA109 will receive credit for UB's MGMT300.
Physical Education Elective	1	Lower Level Elective		
Physical Education Fitness Elective	1	Lower Level Elective		
TOTAL	65 -66*		*A maximum of 63 credits will transfer to UB.	

****HCC Associate degree students must complete one 3-credit Diversity course. It is recommended that students select a course (GH: Arts & Humanities) that also meets the Diversity requirement. For more information, please refer to the HCC Catalog: 2006-2007.**

APPENDIX II: UPPER DIVISION REQUIREMENTS

All transfer students will be required to take a minimum of 57 credits of upper division coursework at UB.

Completion of the Real Estate and Economic Development degree program at UB requires students to successfully complete the following course work:

Course Number	Course Title	Credit Hours	Explanation
Upper Division General Education Core Requirements (6 Credits)			
IDIS300	Ideas in Writing	3	
IDIS302	Ethical Issues in Business and Society	3	
Business Core Requirements (36 Credits)			
FIN312	Real Estate: Principles and Transactions	3	
FIN331	Financial Management	3	
FIN332	Financial Modeling & Communications	3	
FIN470	Real Estate: Investments	3	
FIN471	Real Estate: Finance	3	
OPRE330	Statistical Data Analysis	3	
MGMT300	Human Resource Management	3	Students who complete BA108 and BA109 will receive credit for UB's MGMT300.
ECON312	Public Economics and Land Use Policy	3	
ENTR300	Principles of Entrepreneurship	3	
BULA312	Real Estate: Law	3	
MKTG301	Marketing Management	3	
MKTG470	Real Estate: Market Analysis	3	
INSS300	Management Information Systems	3	
Free Electives (15 credits)			
	General Elective	15	
Total to be taken at UB:		57	